

NANJIL

CATHOLIC COLLEGE OF ARTS AND SCIENCE

Accredited by NAAC with 'B' Grade

*(Approved by the Government of Tamil Nadu and affiliated
to Manonmaniam Sundaranar University, Tirunelveli)*

(Estd. 2012)



Kaliyakkavilai - 629 153.
Kanyakumari District, Tamilnadu, India.

Learn... Lead... Transform...

STUDENTS HAND BOOK

2018 - 2019

**Nanjil Catholic College Of Arts And Science
Kaliyakkavilai - 629153.**

(Run by R.C. Diocese of Kuzhithurai)

Chairman : Most Rev. Dr. Jeromedhas, SDB
Secretary : Rev. Fr. M. Eckermens Michael
Principal : Dr. A. Meenakshi Sundara Rajan
Bursar : Rev. Fr. A. Domi Lilil Raja

CONTACT DETAILS

Secretary : 9360331148
Principal : 8903013368
Office : 04651 - 244788
Website : www.nanjilcatholiccollegekk.com
E-mail : nanjilccas@gmail.com

PERSONAL PROFILE

1. Name of the Student :
2. Department :
3. Class :
4. Roll No. :
5. Register No :
6. Name and address of Parent or Guardian:

7. Permanent residential address :

8. Identification Marks : i)
ii)
9. Height: c.m., Weight: kgs on
10. Motor Cycle No :
11. Telephone No. :
12. Bank Account No :
13. Adhar Account No :
14. Blood Group :
15. Name of Class Teacher:

Signature of the Student

Students are advised to bring this handbook to the College everyday

PRAYER BEFORE CLASS

O God, You are the love, truth and the source of all wisdom, bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our minds towards what is right. Grant us to seek truth always, learn to serve others and make us truly wise. Amen.

PRAYER

Our Father in Heaven

Holy be your Name

Thy Kingdom come

Thy will be done

On earth as it is in Heaven

Give us today our daily Bread

Forgive us Our Sins

As we forgive those who sinned against us

Do not bring us to the Test

But deliver us from Evil.

- Amen

jkpH;j;jha; thH;j;J

ePuhU'; fIYLj;j epykle;jf; bfHpbyhGFk;
rPuhUk; tjdkdj; jpfH;gujf; fz;lkpjpy;
bjf;fzKk; mjpw;rpwe;j jpuhtpley; jpUehLk;
jf;frpW gpiwEjYk; jhpj;jeWe; jpyfKnk
mj;jpyf thridnghy; midj;JyFk; ,d;gKw
vj;jpirak; g[fH;kzf;f ,Ue;jbgUe; jkpHz';nf!
jkpHz';nf!
cd; rPhpsikj; jpwk;tpae;J bray;kwe;J thH;j;JJnk!
thH;j;JJnk! thH;j;JJnk!

NATIONAL ANTHEM

Jana-Gana-Mana-Adhinayaka,
Jaya He
Bharata – Bhagya – Vidhata
Pubjab – Sindhu – Gujarata – Maratha
Dravida – Utkala – Banga
Vidhya – Himachala – Yamuna – Ganga
Uchchhala – Jaladtha Taranga
TavaSubha Name Jage
TavaSuba Ashisa Mage
GaheTava Jaya Gatha
Jana – Gana – Mangala Dayaka, Jaya He
Bharata – Bhagya – Vidhata,
Jaya He, Jaya He, Jaya He
Jaya Jaya Jaya Jaya He!

PLEDGE AGAINST UNTOUCHABILITY

Untouchability is a sin
Untouchability is a crime
Untouchability is in human

NATIONAL PLEDGE

India is my country.

All Indians are my brothers and sisters.

I love my country, and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well being and prosperity alone lies my happiness.

cWjpbkhHp

,e;jpa ehL vd; ehL

,e;jpah;fs; midtUk; vd; rnfhju rnfjhpf;

vd; ehl;il ehd; kpfk; nerpf;fpnwd;

vd; ehl;od; gHk; bgUikf;fhft[k;/ gz;Kf kug[

rpwg;gpw;fhft[k; ehd; bgUkpjk; bfhs;fpnwd;

vd; ehl;od; bgUikf;F jFe;J tps';fpl bgHpJk; ghLgLntd;

vdJ bgw;nwhh;/ Mrphpah; kw;Wk; bgHpnaHh;fis

kj;j;J ele;J bfhs;ntd;

midthplKk; md;g[k; khpahija[k; fhl;Lntd;

vd; ehl;ow;Fk; ehl;L kf;fSf;Fk; ciHj;jpl

bgHpJk; Kide;J epw;ngd;

vd; kf;fs; midtUk; eyKk; tsKk;

bgWtjpnj jhd; ehd; kfpH;r;rp milfpnwd;

thH;f ekJ kzpj; jpUehL.

HISTORY OF THE COLLEGE

Nanjil Catholic College of Arts and Science, Kaliyakkavilai has been established by Nanjil Milk Plant (a unit of the Diocese of Kuzhithurai), Mulagumoodu, Government of Tamilnadu G.O. No. 150 dated 26.7.2012.

Nanjil Milk Plant, Mulagumoodu, a dreamy and innovative project of the Diocese of Kuzhithurai, has been rendering noble service to the poor, the lowest and the lost through its manifold welfare and developmental programmes. Every year it offers several lakhs of rupees as scholarships to the needy and poor students of the region to pursue their higher studies in Professional Colleges and Arts & Science Colleges. Rev. Fr. S. Maria Rajendran, Former Managing Director of Nanjil Milk Plant mooted the idea of starting a college to cater to the higher education needs of people of the region. This idea was without an iota of hesitation approved by Most Rev. Dr. Peter Remigius, Bishop of Kottar and Nanjil Milk board members. Finally it has been resolved to establish the college at Kaliyakkavilai.

St. Joseph's Nanjil Farmers' Association, Nanjil Integrated Dairy Development Programme and Kuzhithurai Integral Development Social Services (KIDSS) are also involved in this noble work. Most Rev. Dr. Peter Remigius is the first Patron of the college. After the bifurcation of the Diocese, the college comes under Kuzhithurai Diocese, with Most Rev. Dr. Jeromedhas, SDB, Bishop of Kuzhithurai as the Chief Patron and President. Rev. Fr. M. Eckermens Michael as the Secretary and Correspondent of the college. The Very Rev. Msgr. S. Jesu Rethnam as the Vice-President of the College Committee. The college has been administered by the College Committee, constituted by the Bishop of Kuzhithurai. Rev. Fr. A. Domi Lilil Raja serve as the Bursar of the College and Dr. A. Meenakshi Sundara Rajan is the Principal of the College.

The college is affiliated to Manonmaniam Sundaranar University as per No.MSU/CD/Fre.Affi./NCCASc/2012-2013 dated 29.08.2012. The College offers the following courses:

2012-2013**U.G. Courses**

- | | |
|---------------------|----------------|
| 1. English | 2. Mathematics |
| 3. Computer Science | 4. Commerce |

2013-2014**U.G. Courses****P.G. Courses**

- | | |
|----------------------------|---------------------|
| 1. Physics | 1. English |
| 2. Business Administration | 2. Computer Science |
| 3. Commerce (CA) | 3. Social Work |

2014-2015**U.G. Courses****P.G. Courses**

- | | |
|--------------|----------------|
| 1. Chemistry | 1. Mathematics |
| | 2. Physics |
| | 3. Commerce |

2015-2016**U.G. Courses****P.G. Courses**

- | | |
|-----------------|--------------|
| 1. English (CA) | 1. Chemistry |
| 2. Zoology | |

M.Phil. Courses

- | |
|------------|
| 1. Physics |
|------------|

2016-2017**P.G. Courses****M.Phil. Courses**

- | | |
|----------|---------------------|
| 1. Tamil | 1. English |
| | 2. Computer Science |
| | 3. Commerce |

2017-2018**U.G. Courses****M.Phil. Courses**

- | | |
|-----------------------|----------------|
| 1. Physical Education | 1. Mathematics |
| | 2. Social Work |
| | 3. Chemistry |

2018-2019**Research Centres (Ph.D.)**

- | | |
|---|-------------|
| 1. Tamil | 2. Physics |
| 3. Chemistry | 4. Commerce |
| 5. Social Work * (Subject to affiliation from M.S. University, Tirunelveli) | |

The college functions in spacious and well-ventilated rooms with modern infra-structure facilities. The college is equipped with modern computer labs with latest operating systems and packages, science laboratories, an exhaustive library with an enviable collection of books on various fields and a massive auditorium which can accommodate more than 3000 students.

The college has 85 highly qualified and committed teaching staff and 34 Non-teaching staff, with determined efforts, scaling new heights in academic and co-curricular activities. The college has a strength of 1560 girls and 560 boys in various departments.

Various Employability courses have been introduced in the college campus on shift basis. Shift I focuses on developing the core skills. Shift-II is concerned with imparting career oriented programmes, to enhance the quality and technical skills in today's knowledge based global economy. In Shift-III classes, coaching is provided for the students who appear for competitive job market.

Apart from the academic side, the college imprints its footsteps in co-curricular activities by allowing the students to participate in various inter and intramural tournaments with meticulous campus discipline. The PTA and Alumni Association were formally registered.

32 members of the teaching staff are Ph.D. holders and 25 are pursuing Ph.D. Fourteen members of the staff of various departments are approved as research guides by Manonmaniam Sundaranar University. We have applied to Manonmaniam Sundaranar University to recognise the Departments of Tamil, Physics, Chemistry and Commerce as research centres.

We have applied to the University Grants Commission to include our college under 2(f) and 12B of the UGC Act, 1956. The Nanjil Research Forum of our college intends to publish a multidisciplinary research journal, 'Journal of Nanjil Research Forum' and all steps are taken to get ISSN.

Motto

LEARN, LEAD, TRANSFORM

VISION, MISSION, GOAL AND OBJECTIVES OF THE COLLEGE

Vision

To strive to be a world class institution in transforming lives of students' through an innovative, professional, compassionate and lifelong learning approach to education.

Mission

To provide innovative educational opportunities, environment and experience that enable students to learn, grow, prosper and transform the world.

Goal

Our goal is to mould persons of character, competence and commitment and enable them to face the challenges of modern life and make them sensitive to the needs of the poor and deprived and evolve as dynamic transcendent leader of tomorrow.

Objectives

- To give formation to students in the light of Christian principles inculcating spiritual and moral values.
- To focus on the higher education at UG, PG, Pre and Post Doctoral level, stressing the pursuit of excellence in the academic and research field.

- To provide due preference to the poorest of the poor in society irrespective of caste, creed and religion.
- To develop in students a broad vision of interest, a love of knowledge and aesthetic sense.
- To mould students for the mission of social change and social justice.
- To start career oriented courses to promote employment opportunities.
- To develop social awareness and commitment among staff and students to the betterment of society around.
- Maintaining high academic standards to provide appropriate knowledge and skills to the students to meet the fast changing needs of the society.
- Making the students embrace new technologies and compete at the global level.
- Imparting socially relevant quality education to develop the holistic personality of the students.
- Bringing out the inherent and latent talents and skills.
- To ensure 100% pass and employability.
- To develop attitude to address the issues of ecology and environment.
- To promote and develop the intellectual capabilities and personality empowerment of students and teachers.
- To enable students and teachers for excellence in research and innovation.
- To ensure proper utilization of resources including time management and material management.
- To develop reading and communication skills of the students.

COLLEGE COMMITTEE

Chairman

Most Rev. Dr. Jeromedhas, SDB
Bishop of Kuzhithurai

Secretary and Correspondent

Rev. Fr. M. Eckermens Michael

Bursar

Rev. Fr. A. Domi Lilil Raja

Principal

Dr. A. Meenakshi Sundara Rajan

SUB-COMMITTEES

1. Technical Committee

Rev. Fr. M. Eckermens Michael, Secretary
Dr. A. Meenakshi Sundara Rajan, Principal
Mr. John Morees
Rev. Fr. S. Jesu Retnam
Er. Augustin
Dr. J. Alesiar

2. Selection Committee

Rev. Fr. S. Jesu Retnam
Rev. Fr. M. Eckermens Michael, Secretary
Rev. Fr. S.K. Jose Robinson
Dr. A. Meenakshi Sundara Rajan
Dr. J. Alesiar
Mr. G. Elias
Mr. S. Appolonius

3. Purchase Committee

Rev. Fr. M. Eckermens Michael, Secretary
Rev. Fr. A. Domi Lilil Raja
Mr. M. Prince Paul Raj
Mr. G. Elias

4. Building Committee

Rev. Fr. M. Eckermens Michael, Secretary
Er. Augustin
Mr. C. John Benedict
Mr. M. Selvaraj
Rev. Fr. P. Sahayadhas
Rev. Fr. D. Benjamin

5. Welfare Committee

Rev. Fr. M. Eckermens Michael, Secretary
Rev. Fr. S. Jesu Retnam
Mr. C. John Benedict
Mr. S. Appolonius

6. Finance Committee

Rev. Fr. M. Eckermens Michael, Secretary
Mr. Johnson Roch Vasagan
Rev. Fr. A. Domi Lilil Raja
Mr. A. Pushpa Raj
Mr. S. Appolonius
Mr. Viyagula Muthu

7. Legal Committee

Rev. Fr. M. Eckermens Michael, Secretary
Mr. Viyagula Muthu
Dr. A. Meenakshi Sundara Rajan
Rev. Fr. S. Jesu Retnam
Mr. S. Appolonius
Mr. G. Elias
Dr. J. Alesiar

8. Internal Auditors

Mr. G. Elias
Mr. Rayor
Mr. Titus Antony

9. Statutory Auditor

Mr. P. Arockiasamy & Raj

ACADEMIC DETAILS

PROGRAMMES OFFERED

UG Courses:

B.A. English
B.Sc. Mathematics
B.Sc. Physics
B.Sc. Chemistry
B.Sc. Computer Science
B.Sc. Zoology
B.Sc. Physical Education
B.B.A.
B.Com.

PG Courses:

M.A. Tamil
M.A. English
M. Sc. Mathematics
M.Sc. Physics
M.Sc. Chemistry
M.Sc. Computer Science
M.Com.
M.S.W.

Pre-doctoral programmes:

- M.Phil. Physics
- M.Phil. English
- M.Phil. Computer Science
- M.Phil. Commerce
- M.Phil. Mathematics
- M.Phil. Chemistry
- M.Phil. Social Work

Doctoral programmes (Ph.D.)

- Tamil
- Physics
- Chemistry
- Commerce
- Social Work* (Subject to affiliation from M.S. University)

TEACHING STAFF

Principal

Dr. A. Meenakshi Sundara Rajan M.A., M.L.S., C.J., Ph.D.

Department of Tamil

- Dr. S. Thankam M.A., M.Phil., Ph.D.
- Dr. M. Peril Threse M.A., M.Phil., Ph.D.
- Mrs. A. Sujatha Joice M.A., M.Ed., M.Phil., NET
- Mrs. R. Liji M.A., M.Phil., B.Ed.
- Dr. C. Lekshmanan M.A., M.Phil., Ph.D.
- Dr. T. Little Mary M.A., B.Ed., M.Phil., Ph.D., NET
- Mrs. P. Sriya Pushpam M.A., M.Phil., B.Ed.
- Mrs. S. Suma Maheswari M.A., M.Phil.

Department of Malayalam

- Mrs. R. Biji M.A., B.Ed., M.Phil.
- Mrs. M. Sheena Mol Thankamoni M.A., M.Phil.

Department of Hindi

- Mrs. S.K. Karthika M.A., SET

Department of English

Mrs. V. Edal Queen M.A., B.Ed., M.Phil.
Mrs. S. Sushma Jenifer M.A., M.Phil.
Ms. J. Blessy M.A., B.Ed., M.Phil.
Mrs. M.S. Subi M.A., M.Phil., SLET
Mr. R. Rooban Raja Sekhar M.A., M.Phil.
Mrs. R. Christobel Merlin Mahil M.A., M.Phil.
Mrs. P. Anisha M.A., M.Phil.
Mrs. R.L. Bhabitha M.A., M.Phil.
Ms. S. Rosary Vinintha M.A., M.Phil.
Mr. J. Godwin Mesi M.A., M.Phil., B.Ed.
Mr. P.R. Princelin M.A. M.Phil.
Ms. C. Subhashini M.A. M.Phil.
Dr. R.S. Divya M.A., M.Phil., Ph.D.
Dr. Rachel Anne Selvaraj M.A., Ph.D.
Mrs. Anupama Jose M.A., M.Phil., SLET

Department of Mathematics

Mrs. A. Ajitha M.Sc., M.Phil., B.Ed.
Mrs. S. Jerlin Mary M.Sc., M.Phil.
Mrs. R. Abila M.Sc., M.Phil.
Ms. A.J. Bertilla Jaushal M.Sc., M.Phil.
Mrs. S. Selestin Lina M.Sc., M.Phil.
Mrs. V.K. Kalai Vani M.Sc., M.Phil.
Mrs. M. Little Flower M.Sc., M.Phil., B.Ed.

Department of Physics

Dr. P. Sekar Ramasubramanian M.Sc., M.Phil., Ph.D.
Mrs. D. Abila Darling M.Sc., M.Phil., B.Ed.
Dr. S. Ajitha M.Sc., M.Phil., B.Ed., Ph.D.
Mrs. V. Beena M.Sc., M.Phil.
Dr. M. Amalanathan M.Sc., M.Phil., Ph.D.
Dr. S. Antony Dominic Christopher M.Sc., M.Phil., Ph.D.
Dr. K. Monikanda Prabu M.Sc., M.Phil., Ph.D.

Department of Chemistry

Dr. G. Ayisha Bibin Rani M.Sc., M.Phil., Ph.D.
Dr. R. Murali M.Sc., Ph.D.
Ms. L. Lisy M.Sc., M.Phil., SET
Mrs. S. Subila M.Sc., M.Phil.
Dr. C. Agatha Christie M.Sc., M.Phil., Ph.D.
Dr. T. Alwin M.Sc., M.Phil., Ph.D.
Dr. K. Priya Rajini M.Sc., M.Phil., Ph.D.
Mrs. M. Shirley Navis M.Sc., M.Phil.

Department of Computer Science

Mr. K.C. Abhilash Sam Paulstin M.Sc., M.Phil.
Mrs. P. Joselin Vinisha B.Sc., MCA, M.Phil.
Mrs. D. Brintha Sweetly B.Sc., M.C.A., M.Phil.
Mrs. V. Suja Merlin M.C.A., M.Phil.
Ms. A. Mary Dayana M.C.A., M.Phil.
Mrs. V. Reena Catherine M.Sc., M.Phil., SLET, ME (CSE)
Dr. R. Kavitha Jaba Malar M.C.A., Ph.D.
Mr. L. Thomas Robinson M.C.A., M.Phil.

Department of Zoology

Dr. M. Sini Margret M.Sc., M.Phil., Ph.D.
Dr. M. Therasita Mary M.Sc., M.Phil., Ph.D.
Mrs. C. Amutha Rani M.Sc., M.Phil., B.Ed.
Dr. A. Ajitha Mol M.Sc., M.Phil., Ph.D.

Department of B.B.A.

Dr. M. Babima M.Com., M.B.A., M.Phil., Ph.D., SET
Dr. M. Gnana Muhila M.Com., M.B.A., M.Phil., Ph.D.
Mrs. R. Sheela M.B.A., M.Phil.
Mrs. G.S. Subi Mol B.B.A., M.B.A., M.Phil.
Mr. G. Jenit Hanson M.B.A., M.Phil.

Department of UG Commerce

Dr. R. Jolly Rosalind Silva MCS., M.Com., M.Phil., NET
Dr. C. Arul Mary Thangam M.Com., M.Phil., Ph.D.
Dr. R. Shoba Rani M.Com., M.Phil., DCAC, Ph.D
Mrs. V. Vincy M.Com., M.Phil.
Dr. E. Sahaya Eugene Mary M.Com., M.Phil., B.Ed.
Mrs. S. Anitha Jose M.Com., M.Phil.
Mr. K. Lucas M.Com., M.Phil.
Dr. M. Sindhu M.Com., M.Phil., Ph.D.
Dr. N. Jeba Jasmine M.Com., M.Phil., Ph.D.
Mr. J. Jayaseelan M.Com., M.Phil.

Department of Social Work

Dr. M. George David M.S.W, M.Phil, SET, Ph.D.
Mrs. S. Mary Pelcit M.S.W., M.Phil.
Mrs. C. Latha Fancy M.S.W., M.Phil.
Mr. K.R. Krishna Prasad M.S.W., L.L.B.

Department of Physical Education

Mr. J. Jose Mon M.P.Ed.
Mr. V. Viju M.P.Ed., M.Phil.
Ms. A. Amala Shalini M.P.Ed., PGDYM
Dr. R. Kishore Jani M.P.Ed., M.Phil., Ph.D.
Mr. P. Arul Deva Paul M.P.Ed.

Library

Mr. A. Joseph Jaya Prakash B.A., M.L.I.Sc.

NON-TEACHING STAFF

Administrative Staff

Mr. N. Vijaya Kumar B.A., D.Co.Op.	- Office Manager
Mrs. A. Agnes Carolin M.Com., B.Ed., D.C.A.	- Assistant
Mr. A. Dennis Raj M.Sc., M.Phil., B.Ed., PGDCA	- Assistant (Liaison Work)
Mrs. N.R. Sheela M.Com., M.Ed., M.Phil.	- Accountant
Mrs. L. Mary Jaya D.C.E., D.A.C.A.	- Junior Assistant
Ms. A. Berlin Jeba M.C.A.	- Junior Assistant
Mrs. P. Akila B.Sc., B.Ed., M.S. Office	- Junior Assistant
Ms. G. Maria Pushpam M.Com	- Assistant Accountant

Technical Staff

Mr. T. Ajil Kumar M.C.A	- Senior Lab Assistant, Comp. Sci
Mr. C. Edwin Singh M.E. (C.S.E)	- Lab Assistant, Comp.Sci.
Mrs. M. Amalin Sobi	- Lab Assistant, Physics
M.Sc., M.Phil., B.Ed.	
Mrs. A. Chitra B.Sc., P.G.D.C.A.	- Lab Assistant, Physics
Mrs. O. Amala Reji Melda	- Lab Assistant, Chemistry
M.Sc., M.Phil., B.Ed.	
Mrs. C. Gnana Deepa M.Sc., B.Ed.	- Lab Assistant, Chemistry
Mrs. J. Lathis Mary B.A., B.Li.Sc.	- Lab Assistant, Zoology
Mr. R.M. Rajesh Diploma (E.E.E)	- Electrician

Supporting Staff

Mrs. C. Sajitha	- Nursing
Mrs. T. Vimala	- Office Assistant
Mr. C. Sujin	- Office Assistant
Mrs. C. Mary Amutha Bai	- Office Assistant
Mrs. M. Hema Latha	- Office Assistant
Mrs. G. Anila Kumari	- Sweeper
Mrs. B. Valsala	- Sweeper
Mrs. T. Ambika	- Sweeper
Mrs. S. Shanthi	- Sweeper
Mr. R. Vijay	- Driver
Mr. S. Vimal Singh	- Driver
Mr. K.P. Johnson	- Driver
Mr. D. Stephen	- Driver
Mr. N. Bharath	- Driver
Mr. L.B. Rajesh	- Security
Mr. E. Suresh	- Security
Mr. A. Donald Xavier	- Security
Mr. S. Ruby Justin	- Security

COLLEGE RULES AND REGULATIONS

Rules for Admission:

Application must be made in the prescribed form obtained from the College. Two photo copies of the following certificates should be submitted along with the filled in application form.

- Higher Secondary or equivalent marks statement for U.G. Course.
- B.A. / B.Sc. / B.Com. / B.B.A. Mark statement for PG Course.
- Community Certificate.
- Transfer Certificate.
- Conduct Certificate.
- Aadhaar card

The original certificates should be submitted to the office at the time of admission after taking the required photo copies.

Procedure for Applying for leave:

1. All the applications of leave of domestic nature must be applied in the prescribed form obtained from the college countersigned by parent or guardian and handed over to the class teacher.
2. Any excuse for absenting from classes, students should get permission from the H.O.D.
3. In case of long absence due to sickness, production of medical certificate is a must.

Library Rules:

The following rules are meant for the benefit of all.

1. Strict silence must be observed within the Library and Reading Room.
2. Open access system is followed in the Library.
3. Book will be issued only on presenting the borrower's Identification card.

4. Each student from UG course is allowed to borrow 2 books and from PG 3 books at a time.
5. No one is allowed either to sub-lend the library book or borrow book on behalf of others.
6. Student who has lost his/her library token shall make a written report to the Librarian to get a duplicate token.
7. The borrower is held responsible for any damage to the book he/she borrows. At the time of issue, the student should check and satisfy himself / herself that the book issued to him / her is in good condition.
8. The loss of any book should be reported immediately to the Librarian.
9. In case a book is lost, the cost of the book with compensation should be paid at the office.
10. Book must be returned to the library on or before the due date; if not a meagre amount will be collected from the due date.
11. Reference books and periodicals should be read only in the Library or Reading Room and must not be taken out. After use they must be returned to the library-assistant in person.
12. The Librarian can recall a book even before the due date.

Physical Education Rules:

- The practitioner should maintain punctuality.
- The practitioner must be in the field with proper jerkin or sport suit neat and tidy.
- The practitioner has to maintain discipline in the field and outside the field.
- The practitioner should behave with others with sportive spirit and sportsmanship.
- The practitioner must sign in and take sports materials and sign out after replacing it.

- Sports persons should follow regular practice with the coach and Physical Director.
- Sports persons are expected to maintain regular attendance for the classes and for the practice sessions.
- Sports person should be found under the control of the Physical Director and everything has to be communicated to him or discussed with him.

Course Certificate:

Course Certificate shall not be issued to students unless they show progress during the year by their regularity of attendance, diligent application to class work, and securing the required percentage of marks in various tests.

A student must attend college not less than three fourth of the working days and complete the course of study prescribed.

General Discipline:

1. All the students should obey the rules of the college.
2. English is the language for communication within the campus.
3. Students shall handle all college properties with care and endeavors to preserve cleanliness and tidiness of the college campus, including buildings and furniture.
4. If the students attempt to cause any damage in the college premises, the compensation will be drawn.
5. When they meet any of the staff members, students or the members of the management, they must greet them.
6. When a staff member enters the class room, all the students shall stand up and remain standing till they are asked to sit down. Likewise, they should stand up while the staff member leaves, the class.
7. No student is allowed to loiter inside the campus during the class hours.

8. Students are expected to move quickly when they move from one class to another and if they have no class they should go to the library and observe strict silence.
9. While attending meetings or seminars, students should maintain strict silence and should listen to the speeches and avoid leaving during the meeting.
10. The Principal has the full power to give punishment like, suspension or dismissal depending on the gravity of the misconduct.
11. The Principal has the right to issue Transfer Certificate to any student at any time during the course of study for reasons of indiscipline, lack of progress in studies or illness considered to be contagious.
12. The misconducts such as irregular attendance, non co-operation with teachers, use of unpleasant words will be taken serious note of.
13. Students shall maintain strict silence while attending to lectures in the class room or working in the laboratories or attending meetings in the auditorium.
14. All changes of residential address and phone numbers should be reported to the office immediately.
15. If a student loses anything or finds anything, that does not belong to the finder, it should be handed over to the college office.
16. Smoking, Chewing, Consumption of alcoholic drinks and the usage of drugs are prohibited inside the college campus.
17. Usage of cell phones within the class room and college premises is strictly prohibited.
18. Fees and fines must be paid only in the college office on or before the fixed date.
19. Modesty in dressing is highly emphasized in the college. All students are advised to wear the prescribed uniform and the college identity card everywhere in the college campus.
20. Ragging and Eve teasing of students in any form is strictly prohibited. Students found guilty will be severely dealt with as per Tamilnadu Prevention of Ragging Act.

21. Students are advised not to pluck leaves, flowers and fruits from trees, as they are leased out.
22. Students are advised not to write or make any mark on the wall, desk or throw paper, plastic cover or ink in the class room premises. Students must take pride in keeping the campus clean.
23. Students are advised not to participate in any political or communal politics inside the campus.
24. Students are advised not to display any notices inside the college campus without the permission of Principal.

Attendance:

1. Every student shall attend the college regularly and punctually on all working days.
2. The first bell is rung five minutes before the beginning of the morning and afternoon sessions and the remaining at the hour fixed for the beginning of each class.
3. Before the first bell of each session, students should go to their respective classes and take their seats quietly.
4. Attendance will be marked at the beginning of each class hour. A student who is not present in the class when attendance is marked shall lose attendance for the session.
5. Each Academic year consists of two semesters of 90 days each. Student without 75% of total attendance per semester are not allowed to write the university examinations.
6. If a student is absent for one or more hours either in the morning or in the afternoon session he / she shall lose half a day attendance.

Mentor System:

Our college has an effective mentoring system to monitor the academic progress of each student and to provide parental care and emotional support. Around 15-20 students are put under the care of each mentor.

Scholarships:

1. Post Metric Scholarship
2. SC/ST Scholarship
3. Scholarship for students with disabilities
4. Single Girl Child Scholarship
5. UGC Rank Holders Scholarship
6. Manual Labours Scholarship
 - a. Rubber Board Scholarship
 - b. Construction Workers Welfare Association Scholarship
 - c. Beedi Workers Scholarship
 - d. Farmer's Scholarship
 - e. Cashew nut factory workers Scholarship
7. LIC Scholarship

Fee Concession:

Deserving & meritorious students are identified by the college for financial assistance provided as part payment of fee under the Nanjil Integrated Dairy Development Programme, Mulagumoodu.

Special Features:

- ICT enabled campus
- Focuses on research activities
- Outreach programmes

SKILL DEVELOPMENT COURSES

Apart from the curriculum, to enrich the ability and skill of the students following courses are conducted in the premises.

- Computer Programme
- Personality Development
- Spoken English
- Hindi, Malayalam
- Career Oriented Programme
- C.A. Coaching Classes
- T.N.P.S.C. Coaching Fine Arts, Sports, Yoga, Drawing

Choice Based Credit System

The university has opted for Choice Based Credit System for the students admitted in UG and PG courses from 2012-2013 onwards. The objectives of the credit system are,

- To impart theoretical and practical knowledge that underpins the various branches.
- To enable the students to have a thorough understanding and knowledge of different subjects.
- To make the students develop the ability to think analytically and solve problems.
- To apply the skills and knowledge gained through the subject to real life situations and face competitive examinations with confidence.

UNDER GRADUATE COURSE

The duration of study for U.G. course is 3 years (6 semesters)

There is a separate passing minimum of 40% for the external and overall components. Distribution of marks between external and internal assessment is:

- Theory 75:25
- Skill Based Elective 75:25
- Practical 50:50

Pass minimum of 40% for external and overall components. Internal marks for theory shall be allotted as:

The average of the best two from three Compulsory monthly tests. Each test is of two hours duration	20 marks
Assignments	5 marks
Total	25 marks

Internal marks for practical shall be allotted as:

Experimental work	30 marks
Record	10 marks
Model test	10 marks
Total	50 marks

POST GRADUATE COURSE:

The duration of study for PG course is 2 years (4 semesters).

There is a separate passing minimum of 50% for the external and overall components. Distribution of marks between external and internal assessment is

For Theory : 75:25

For Practical : 50: 50

For Project : 50: 50

Internal marks for Theory shall be allotted as follows:

Average of the best two among the three tests	15 marks
Assignment	4 marks
Seminar	6 marks
Total	25 marks

Project Work:

Project Report	50
Viva-voice	50
Total	100

Internal marks for practical shall be allotted as:

Experimental work	30 marks
Record	10 marks
Model test	10 marks
Total	50 marks

Endowment

The Institution has taken initiatives to create endowment from faculty members, stakeholders and well-wishers. Fourteen endowments have been created during the last five years. The following awards are bestowed.

Name of the Endowment	Instituted by	Amount	Beneficiary
NACCAS Founder SMR Award	Rev. Fr. Dr. S. Maria Rajendran	25000	Academic Topper in the College
M.S.R. Award	Dr. C. Arul Mary Thangam	10000	Academic Topper in PG Commerce
Agnes Memorial Award	Miss. A. Mary Dayana	15000	Academic Topper in B.Sc. Computer Science
Mani Memorial Award	Dr. M. Sindhu	10000	Academic Topper in UG Commerce
Paul Durai Nadar Award	Dr. P. Sekhar Ramasubramaniam	25000	Academic Topper in PG Physics
Augustin Award	Dr. A. Karolin	25000	Academic Topper in UG and M.Phil. Physics
Nelson Memorial Award	Prof. N. Jose	10000	Academic Topper in B.Com.(CA)
Arulappan Durai Moni Anthonyammal Award	Mrs. A. Sujatha Joice	10000	Academic Topper in Part-I Tamil
English Language Prize	Dept. of English	10000	Academic Topper in Part II English
English Literary Award	Dept. of English	10000	Academic Topper in UG English
Masterly English Literary Award	Dept. of English	10000	Academic Topper in PG English
Malayalam Rank Holders Award	Dept. of Malayalam	5000	Rank Holder in Malayalam
Ramanujam Memorial Award	Dept. of Mathematics	10000	Academic Topper in UG Mathematics
Best Reader Award	Rev. Fr. Dr. S.K. Jose Robinson	20000	Best Reader Award (for Arts, Science, PG and M.Phil.)

**COMMITTEES CONSTITUTED FOR THE
ACADEMIC YEAR 2018-2019**

1. EX-OFFICIO CELL

1. Most Rev. Dr. Jeromedhas, SDB, Chairman
2. Rev. Fr. Dr. M. Eckermens Michael, Secretary
3. Rev. Fr. A. Domi Lilil Raja, Bursar
4. Dr. A. Meenakshi Sundara Rajan, Principal

2. STAFF COUNCIL

1. Dr. A. Meenakshi Sundara Rajan - Principal
2. Dr. S. Thankam - H.O.D., Tamil
3. Mrs. R. Biji - H.O.D., Malayalam
4. Mrs. V. Edal Queen - H.O.D., English
5. Mrs. S. Sushma Jenifer - H.O.D., English
6. Mrs. A. Ajitha - H.O.D., Mathematics
7. Dr. P. Sekar Ramasubramanian - H.O.D., Physics
8. Dr. G. Ayisha Bibin Rani - H.O.D., Chemistry
9. Mr. K.C. Abhilash Sam Paulstin - H.O.D., Comp. Sci.
10. Dr. M. Sini Margret - H.O.D., Zoology
11. Mrs. R. Jolly Rosalind Silva - H.O.D., Commerce
12. Dr. R. Shoba Rani - H.O.D., Commerce
13. Dr. C. Arul Mary Thangam - H.O.D., PG Commerce
14. Dr. M. Babima - H.O.D., Busi. Admin.
15. Dr. M. George David - H.O.D., Social Work
16. Mr. A. Joseph Jaya Prakash - Librarian
17. Mr. J. Jose Mon - H.O.D., Physical Education
18. Mr. N. Vijaya Kumar - Office Manager

3. INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Dr. A. Meenakshi Sundara Rajan - Chair Person
2. Rev. Fr. Dr. M. Eckermens Michael - Secretary
3. Dr. M. Amalanathan - Science
4. Dr. R. Murali - Science
5. Dr. C. Arul Mary Thangam - Arts
6. Mr. Rooban Raja Sekhar - Arts
7. Dr. Titus Antony

8. Dr. S.L. Rayar
9. MLA or Panchayat President
10. Mr. Vargheese
11. Student Representative (Any II year M.A girl student)
12. From Alumini (one student from alumini)
13. Stake holders (Any one Parent)

4. ADMISSION COMMITTEE

1. Dr. A. Meenakshi Sundara Rajan - Principal
2. Mr. A. Joseph Jaya Prakash - Convenor
3. Dr. S. Thankam - H.O.D., Tamil
4. Mrs. R. Biji - H.O.D., Malayalam
5. Mrs. V. Edal Queen - H.O.D., English
6. Mrs. S. Sushma Jenifer - H.O.D., English
7. Mrs. A. Ajitha - H.O.D., Mathematics
8. Dr. P. Sekar Ramasubramanian - H.O.D., Physics
9. Dr. G. Ayisha Bibin Rani - H.O.D., Chemistry
10. Mr. K.C. Abhilash Sam Paulstin - H.O.D., Comp. Sci.
11. Dr. M. Sini Margret - H.O.D., Zoology
12. Mrs. R. Jolly Rosalind Silva - H.O.D., Commerce
13. Dr. R. Shoba Rani - H.O.D., Commerce
14. Dr. C. Arul Mary Thangam - H.O.D., PG Commerce
15. Dr. M. Babima - H.O.D., Busi. Admin.
16. Dr. M. George David - H.O.D., Social Work
17. Mr. J. Jose Mon - H.O.D., Phy. Edn.
18. Mrs. N.R. Sheela - Accountant
19. Ms. A. Berlin Jeba - Junior Assistant
20. Mrs. P. Akila - Junior Assistant

5. GENERAL DISCIPLINE COMMITTEE

1. Dr. A. Meenakshi Sundara Rajan - Principal
2. Dr. M. George David - Convenor
3. Mr. A. Joseph Jaya Prakash - Librarian
4. Mr. J. Jose Mon - H.O.D., Physical Edn.
5. Dr. S. Thankam - H.O.D., Tamil
6. Mrs. R. Biji - H.O.D., Malayalam
7. Mrs. V. Edal Queen - H.O.D., English
8. Mrs. S. Sushma Jenifer - H.O.D., English
9. Mrs. A. Ajitha - H.O.D., Mathematics
10. Dr. P. Sekar Ramasubramanian - H.O.D., Physics
11. Dr. G. Ayisha Bibin Rani - H.O.D., Chemistry

- | | |
|-------------------------------------|------------------------|
| 12. Mr. K.C. Abhilash Sam Paulstin- | H.O.D., Comp. Sci. |
| 13. Dr. M. Sini Margret | - H.O.D., Zoology |
| 14. Mrs. R. Jolly Rosalind Silva | - H.O.D., Commerce |
| 15. Dr. R. Shoba Rani | - H.O.D., Commerce |
| 16. Dr. C. Arul Mary Thangam | - H.O.D., PG Commerce |
| 17. Dr. M. Babima | - H.O.D., Busi. Admin. |
| 18. Dr. M. George David | - H.O.D., Social Work |
| 19. Mr. R. Vijay | - Driver |
| 20. Mr. S. Vimal Singh | - Driver |
| 21. Mr. K.P. Johnson | - Driver |
| 22. Mr. D. Stephen | - Driver |
| 23. Mr. N. Bharath | - Driver |
| 24. Mr. L.B. Rajesh | - Security |
| 25. Mr. E. Suresh | - Security |
| 26. Mr. A. Donald Xavier | - Security |
| 27. Mr. S. Ruby Justin | - Security |

6. AREA DISCIPLINE COMMITTEE

- | | |
|-----------------------------------|---|
| 1. Dr. A. Meenakshi Sundara Rajan | - Principal |
| 2. Convenor | - Mr. A. Joseph Jaya Prakash |
| 3. Boys Gate | - Securities |
| 4. Girls Gate | - Securities |
| 5. Boys Wash in Ist Floor | - Mr. V. Viju |
| 6. Zoology Class room Floor | - Dr. S. Albin Dhas |
| 7. Near Seminar Hall | - Phy. Edn |
| 8. Near Canteen | - Mr. J. Jose Mon, |
| 9. Boys Waiting Hall | - New PDs |
| 10. Near Phy. Edu. Class Room | - Mr. R. Rooban |
| 11. Near Lift (Ground Floor) | - Mr. L. Thomas |
| 12. Computer Floor | - Mr. K.C. Abilash |
| 13. Physics Lab Floor | - Mr. M. Amalanathan |
| 14. Commerce department Floor | - Mr. J. Jayaseelan |
| 15. BBA department Floor | - Mr. G. Jenit Henson |
| 16. Mathematics & MSW Floor | - Mr. Krishna Prasad |
| 17. English (A) Floor | - Mr. J. Godwin Mesi |
| 18. English (B) Floor | - Mr. Lukas |
| 19. Boys Waiting | - Mr. P.R. Princelin |
| 20. Girls Waiting | - Mrs. R. Biji
Mrs. A. Amala Shalini |
| 21. Ramp (1) | - Ms. C. Subashini |
| 22. Ramp (2) | - Mrs.J. Blessy |
| 23. Office | - Office Manager |

7. CAREER GUIDENCE CELL

1. Dr. C. Arul Mary Thangam - Convener
2. Dr. R. Murali
3. Dr. M. Amalanathan
4. Mrs. S. Mary Pelcit

8. COMPUTER LITERACY PROGRAMMES

1. Mr. K.C. Abhilash Sam Paulstin - Convener
2. Dr. R. Kavitha Jeba Malar
3. Mrs. P. Joselin Vinisha
4. Mrs. D. Brintha Sweetly
5. Mrs. V. Suja Merlin

9. SPOKEN ENGLISH & LANGUAGE LAB

1. Mrs. S. Sushma Jenifer - Convener
2. Mrs. E. Sahaya Ugin Mary
3. Ms. J. Blessy
4. Mrs. M.S. Subi
5. Mr. R. Rooban Raja Sekhar
6. Mr. P.R. Princelin
7. Ms. S. Rosary Vinintha

10. WRITERS CLUB

1. Dr. C. Lekshmanan (Tamil)
2. Mr. P.R. Princelin (English)
3. Mrs. R. Biji (Malayalam)

11. TRANSPORT AND VEHICLE MAINTENANCE

1. Mr. A. Joseph Jaya Prakash
2. Mr. K.C. Abilash Sam Paulstein
3. Mr. N. Vijaya Kumar (Office Manager)
4. Mr. R. Vijay
5. Mr. S. Vimal Singh
6. Mr. K.P. Johnson
7. Mr. D. Stephen
8. Mr. N. Bharath
9. Mrs. N.R. Sheela

12. WEBSITE COMMITTEE

1. Mr. L. Thomas Robinson
2. Mr. T. Ajil Kumar
3. Designing Agency

13. PUBLIC RELATION CELL

1. Dr. T. Alwin
2. Mr. L. Thomas Robinson
3. Mr. A. Joseph Jaya Prakash
4. Mrs. L. Mary Jaya

14. UNIVERSITY LIASION COMMITTEE

1. Dr. A. Meenakshi Sundara Rajan - Principal
2. Mr. N. Vijaya Kumar
3. Mrs. Agnes Carolin
4. Mr. A. Dennis Raj

15. FESTIVALS AND CELEBRATIONS CELL

1. Mrs. A. Ajitha
2. Mrs. V. Vincy
3. Mrs. S. Sushma Jenifer
4. Mr. J. Godwin Mesi
5. Mr. V. Viju
6. Mrs. G. Maria Pushpam

16. PLACEMENT CELL

1. Mr. L. Thomas Robinson
2. Mr. K. Lucas
3. Mr. K.R. Krishna Prasad
4. Mr. Vijaya Kumar (Office Manager)

17. EXAMINATION CELL – Internal & Model

1. Dr. A. Meenakshi Sundara Rajan, Principal
2. Mr. A. Joseph Jaya Prakash
3. Dr. R. Murali
4. Dr. M. Sini Margret
5. Mrs. R. Biji
6. Mrs. R. Jolly Rosalind Silva
7. Mrs. V. Vincy

8. Mr. S. Thomas Robinson
9. Mrs. R. Abila
10. Mrs. S. Selestin Lina
11. Mrs. A.J. Bertilla Jaushal
12. Mrs. L. Mary Jaya
13. Mrs. P. Akila
14. Mrs. A. Berlin Jeba

18. ECO CLUB

1. Mrs. C. Amutha Rani
2. Dr. C. Therisita Mary
3. Dr. A. Ajitha Mol
4. Mrs. M. Hema Latha

19. NATIONAL SERVICE SCHEME

1. Mrs. V. Reena Catherine
2. Mrs. G. Maria Pushpam

28. RED RIBBON CLUB

1. Mrs. D. Abila Darling
2. Ms. S. Rosary Vinintha
3. Mrs. S. Anitha Jose
4. Mrs. C. Mary Amutha Bai

29. YOUTH RED CROSS

1. Dr. M. Peril Threse
2. Mrs. S. Jerlin Mary
3. Mrs. J. Blessy
4. Dr. C. Agatha Christy
5. Mr. J. Jayaseelan

30. PARENT TEACHER ASSOCIATION (PTA of NACCAS)

- | | |
|--------------------------------------|-------------|
| 1. Rev. Fr. Dr. M. Eckermens Michael | - President |
| 2. Dr. A. Meenakshi Sundara Rajan | - Secretary |
| 3. Mrs. A. Ajitha | - Treasurer |

31. ALUMNI ASSOCIATION (Alumni of NACCAS)

1. Dr. A. Meenakshi Sundara Rajan, - President
2. Mrs. E. Sahaya Eugene Mary - Secretary
3. Mr. K. Lucas - Treasurer

32. MENTORING

1. Ms. A. Mary Dayana
2. Mrs. R. Sheela
3. Mrs. P. Anisha
4. Mrs. V.K. Kalaivani
5. Mrs. V. Beena
6. Mrs. S. Subila

33. INTERNAL COMPLAINTS COMMITTEE

1. Dr. C. Arul Mary Thangam
2. Dr. Ayisha Bibin Rani
3. Mrs. P. Joselin Vinisha
4. MS. A. Amala Shalini
5. Dr. M. Sini Margret
6. Mrs. S. Mary Pelcit
7. Mrs. V. Suja Merlin
8. Mr. Krishna Prasad
9. Mr. K.C. Abilash Sam Paulstin
10. Ms. Berlin Jeba (Junior Assistant)

34. FINE ARTS CLUB

1. Mr. A. Joseph Jaya Prakash - Convener
2. Mrs. P. Sriyapushpam - Tamil
3. Ms. C. Subashini - English
4. Mr. J. Godwin Mesi - English
5. Mrs. V. K. Kalai Vani - Maths
6. Mrs. M. Little Flower - Maths
7. Mrs. L. Lisy - Chemistry
8. Dr. S. Albin Dhas - Zoology

9. Dr. M. Sindhu - Commerce
10. Mrs. S. Anitha Jose - Commerce
11. Mrs. C. Latha Fancy - MSW
12. Dr. M. Amalanathan - Physics
13. Mrs. V. Reena Catherine - Comp. Sci.,
14. Mrs. R. Sheela - BBA
15. Ms. A. Amala shalini - Phy. Edn.

35. GUIDANCE AND COUNSELLING CELL

1. Dr. M. George David
2. Dr. G. Ayisha Bibin Rani
3. Dr. R. Shoba Rani
4. Dr. M. Babima

36. QUIZ CLUB

1. Mr. K. Lucas
2. Mrs. R.L. Bhabitha
3. Mrs.M. S. Subi
4. Mr. G. Jenit Hanson
5. Dr. N. Jeba Jasmine

37. CONSUMER CLUB

1. Dr. M. Babima
2. Mrs. R. Jolly Rosalind Silva
3. Mrs. G.S. Subi Mol
4. Mr. J. Jayaseelan

38. NANJIL RESEARCH FORUM

1. Dr. C. Lekshmanan (Tamil)
 2. Dr. P. Sekar Ramasubramanian (P)
 3. Dr. R. Kavitha Jeba Malar (CS)
 4. Dr. M. George David (M.S.W)
 5. Dr. C. Arul Mary Thangam (Commerce)
 6. Dr. R. Murali (Che)
 7. Dr. M. Amalanathan (Phy)
 8. Dr. M. Babima (B.B.A)
 9. Dr. T. Little Mary (Tamil)
- } Directors
} Members

39. ANTI-RAGGING & Anti Eve-teasing COMMITTEE

1. Mrs. C. Suja Merlin - Convener
2. Mr. R. Rooban Raja Sekhar
3. Mrs. A. Sujatha Joice
4. Dr. T. Little Mary
5. Mrs. M. Sheena Mol Thankamoni
6. Mrs. M. Little Flower
7. Dr. C. Agatha Christie
8. Mr. Vijaya Kumar (OM)

40. SPORTS CLUB

1. Mr. J. Jose Mon - Physical Director
2. Mr. V. Viju - Phy. Edu.
3. Ms. A. Amala Shalini - Phy. Edu
4. Dr. R. Kishore Jani - Phy. Edu
5. Mr. P. Arul Deva Paul - Phy. Edu
6. Mr. R. Rooban Raja Sekhar - English
7. Mr. P.R. Princelin - English
8. Ms. C. Subashini - English
9. Dr. S. Ajitha - Physics
10. Mrs. V. Beena - Physics
11. Mrs. K.C. Abilash Sam Paulstin - Comp. Sci.
12. Mr. J. Jayaseelan - Commerce
13. Mrs. S. Subila - Chemistry
14. Mrs. R. Abila - Maths
15. Mrs. C. Amutha Ranu - Zoology
16. Mr. Jenit Henson - B.B.A
17. Mr. K. Lukas - Commerce

41. LIBRARY ADVISORY COMMITTEE

1. Rev. Fr. Fr. Dr. M. Eckermens Michael - Secretary
2. Dr. A. Meenakshi Sundara Rajan - Principal
3. Mr. A. Joseph Jaya Prakash - Librarian
4. Dr. M. Sini Margret
5. Dr. R. Murali
6. Mrs. R. Jolly Rosalind Silva
7. Mrs. V. Edal Queen
8. Dr. M. Babima
9. Mrs. T. Vimala

42. HOBBIES CLUB

1. Mrs. S. Anitha Jose
2. Mrs. R. Christobel Merlin Mahil
3. Mrs. A. Sujatha Joice

43. SCIENCE FORUM

1. Mrs. A. Ajitha
2. Dr. P. Sekar Ramasubramaniam
3. Mrs. D. Abila Darling
4. Mrs. A. Mary Dayana
5. Dr. M. Therista Mary

44. TAMIL LITERARY ASSOCIATION

1. Dr. S. Thankam
2. Mrs. R. Liji
3. Mrs. S. Suma Maheswari

45. MALAYALA SAMAJAM

1. Mrs. R. Biji
2. Mrs. M. Sheena Mol Thankamoni

46. ENGLISH LITERARY ASSOCIATION

1. Mrs. V. Edal Queen
2. Mrs. R. Christobel Merlin Mahil
3. Mr. J. Godwin Mesi

47. ENTREPRENEURSHIP CELL

1. Dr. R. Shoba Rani
2. Dr. N. Jeba Jasmine
3. Dr. Babima
4. Mrs. R. Jolly Rosalind Silva
5. Mrs. R. Sheela
6. Dr. S. Thankam
7. Mrs. G. S. Subi Mol

CALENDAR FOR THE ACADEMIC YEAR 2018-2019 (Odd Sem)**JUNE 2018**

Date	Days	Particulars	Working Days	Day Order
1	Friday			
2	Saturday			
3	Sunday			
4	Monday			
5	Tuesday			
6	Wednesday			
7	Thursday			
8	Friday			
9	Saturday			
10	Sunday			
11	Monday			
12	Tuesday			
13	Wednesday			
14	Thursday			
15	Friday	Ramzan (Holiday)		
16	Saturday			
17	Sunday			
18	Monday	College re-opens - I year UG Bridge Course	1	I
19	Tuesday	"	2	II
20	Wednesday	"	3	III
21	Thursday	"	4	IV
22	Friday	"	5	V
23	Saturday			
24	Sunday			
25	Monday		6	VI
26	Tuesday		7	I
27	Wednesday		8	II
28	Thursday		9	III
29	Friday		10	IV
30	Saturday			

JULY 2018

1	Sunday			
2	Monday		11	V
3	Tuesday		12	VI
4	Wednesday		13	I
5	Thursday		14	II
6	Friday		15	III
7	Saturday			
8	Sunday			
9	Monday		16	IV
10	Tuesday		17	V
11	Wednesday		18	VI
12	Thursday		19	I
13	Friday		20	II
14	Saturday		21	III
15	Sunday			
16	Monday		22	IV
17	Tuesday		23	V
18	Wednesday		24	VI
19	Thursday		25	I
20	Friday		26	II
21	Saturday		27	III
22	Sunday			
23	Monday	Commencement of Internal Tests - I	28	IV
24	Tuesday		29	V
25	Wednesday		30	VI
26	Thursday		31	I
27	Friday		32	II
28	Saturday			
29	Sunday			
30	Monday		33	III
31	Tuesday		34	IV

AUGUST 2018				
1	Wednesday		35	V
2	Thursday		36	VI
3	Friday		37	I
4	Saturday			
5	Sunday			
6	Monday		38	II
7	Tuesday		39	III
8	Wednesday	Dr. Karunanithi death (Holiday)		IV
9	Thursday		40	V
10	Friday		41	VI
11	Saturday	Aadi Amavasai (Local Holiday)		
12	Sunday			
13	Monday		42	I
14	Tuesday		43	II
15	Wednesday	Independence Day (Holiday)		
16	Thursday	During Rain (Holiday)		III
17	Friday	Vajpayee's death (Holiday)		IV
18	Saturday		44	V
19	Sunday			
20	Monday	Commencement of Internal Tests – II	45	VI
21	Tuesday		46	I
22	Wednesday	Bakrid (Holiday)		
23	Thursday		47	II
24	Friday	Holiday		III
25	Saturday	Onam (Holiday)		
26	Sunday			
27	Monday		48	IV
28	Tuesday		49	V
29	Wednesday		50	VI
30	Thursday		51	I
31	Friday		52	II

SEPTEMBER 2018				
1	Saturday			
2	Sunday	Sree Krishna Jayanthi		
3	Monday		53	III
4	Tuesday		54	IV
5	Wednesday		55	V
6	Thursday		56	VI
7	Friday		57	I
8	Saturday			
9	Sunday			
10	Monday		58	II
11	Tuesday		59	III
12	Wednesday		60	IV
13	Thursday	Ganesh Chaturthi (Holiday)		
14	Friday		61	V
15	Saturday	Compensatory Working Day (8.08.18)	62	IV
16	Sunday			
17	Monday		63	VI
18	Tuesday		64	I
19	Wednesday		65	II
20	Thursday		66	III
21	Friday	Muharram (Holiday)		
22	Saturday			
23	Sunday			
24	Monday		67	IV
25	Tuesday		68	V
26	Wednesday		69	VI
27	Thursday		70	I
28	Friday		71	II
29	Saturday	Compensatory Working Day (16.08.18)	72	III
30	Sunday			

OCTOBER 2018				
1	Monday		73	III
2	Tuesday	Gandhi Jayanthi (Holiday)		
3	Wednesday		74	IV
4	Thursday		75	V
5	Friday		76	VI
6	Saturday	Compensatory Working Day (17.08.18)	77	IV
7	Sunday			
8	Monday		78	I
9	Tuesday		79	II
10	Wednesday	Commencement of Internal Tests – III	80	III
11	Thursday		81	IV
12	Friday		82	V
13	Saturday	Compensatory Working Day (24.08.18)	83	III
14	Sunday			
15	Monday		84	VI
16	Tuesday		85	I
17	Wednesday		86	II
18	Thursday	Ayutha Pooja (Holiday)		
19	Friday	Vijayadhasami (Holiday)		
20	Saturday			
21	Sunday			
22	Monday		87	III
23	Tuesday		88	IV
24	Wednesday		89	V
25	Thursday		90	VI
26	Friday			
27	Saturday			
28	Sunday			
29	Monday			
30	Tuesday			
31	Wednesday			

NOVEMBER 2018				
1	Thursday			
2	Friday			
3	Saturday			
4	Sunday			
5	Monday			
6	Tuesday	Deepavali (Holiday)		
7	Wednesday			
8	Thursday			
9	Friday			
10	Saturday			
11	Sunday			
12	Monday			
13	Tuesday			
14	Wednesday			
15	Thursday			
16	Friday			
17	Saturday			
18	Sunday			
19	Monday			
20	Tuesday			
21	Wednesday	Milad un-Nabi (Holiday)		
22	Thursday			
23	Friday			
24	Saturday			
25	Sunday			
26	Monday			
27	Tuesday			
28	Wednesday			
29	Thursday			
30	Friday			

CALENDAR FOR THE ACADEMIC YEAR 2018-2019 (Even Sem.)**DECEMBER - 2018**

Date	Days	Particulars	Working Days	Day Order
1	Saturday			
2	Sunday			
3	Monday			
4	Tuesday			
5	Wednesday	College Reopens	1	I
6	Thursday		2	II
7	Friday		3	III
8	Saturday			
9	Sunday			
10	Monday		4	IV
11	Tuesday		5	V
12	Wednesday		6	VI
13	Thursday		7	I
14	Friday		8	II
15	Saturday	I Internal Test Ques. Paper Submission	9	III
16	Sunday			
17	Monday		10	IV
18	Tuesday		11	V
19	Wednesday		12	VI
20	Thursday		13	I
21	Friday		14	II
22	Saturday	Suchindram Car Festival (Holiday)		
23	Sunday			
24	Monday			
25	Tuesday	Christmas		
26	Wednesday			
27	Thursday			
28	Friday			
29	Saturday			
30	Sunday			
31	Monday			

JANUARY – 2019				
1	Tuesday	New Year		
2	Wednesday		15	III
3	Thursday		16	IV
4	Friday		17	V
5	Saturday		18	VI
6	Sunday			
7	Monday	Commencement of Internal Test - I	19	I
8	Tuesday		20	II
9	Wednesday		21	III
10	Thursday		22	IV
11	Friday		23	V
12	Saturday		24	VI
13	Sunday			
14	Monday	Holiday		
15	Tuesday	Pongal (Holiday)		
16	Wednesday	Thiruvalluvar Day (Holiday)		
17	Thursday	Uzhavar Thirunal (Holiday)		
18	Friday		25	II
19	Saturday		26	III
20	Sunday			
21	Monday	Thai Poosam (Local Holiday)		
22	Tuesday		27	IV
23	Wednesday		28	V
24	Thursday		29	VI
25	Friday		30	I
26	Saturday	Republic Day (Holiday)		
27	Sunday			
28	Monday	II Internal Test Ques. Paper Submission	31	II
29	Tuesday		32	III
30	Wednesday		33	IV
31	Thursday		34	V

FEBRUARY - 2019				
1	Friday		35	VI
2	Saturday		36	I
3	Sunday			
4	Monday		37	IV
5	Tuesday		38	II
6	Wednesday		39	III
7	Thursday		40	IV
8	Friday	Commencement of Internal Test-II	41	V
9	Saturday		42	VI
10	Sunday			
11	Monday		43	I
12	Tuesday		44	II
13	Wednesday		45	III
14	Thursday		46	IV
15	Friday		47	V
16	Saturday			
17	Sunday			
18	Monday		48	VI
19	Tuesday		49	I
20	Wednesday		50	II
21	Thursday		51	III
22	Friday		52	IV
23	Saturday		53	VI
24	Sunday			
25	Monday	III Internal Test Ques. Paper Submission	54	V
26	Tuesday		55	VI
27	Wednesday		56	I
28	Thursday		57	II

MARCH - 2019				
1	Friday		58	III
2	Saturday		59	V
3	Sunday	Mid semester holidays		
4	Monday	Ayya Vaikundar Incarnation Day Maha Shivarathiri (Holiday)	”	
5	Tuesday		”	
6	Wednesday	Ash Wednesday (Holiday)	”	
7	Thursday		60	I
8	Friday	Women's Day	61	II
9	Saturday		62	III
10	Sunday			
11	Monday		63	IV
12	Tuesday	Mondaikadu Festival (Holiday)		
13	Wednesday	Graduation Day	64	V
14	Thursday	Commencement of Internal Test - III	65	VI
15	Friday		66	I
16	Saturday		67	II
17	Sunday			
18	Monday		68	III
19	Tuesday		69	IV
20	Wednesday		70	V
21	Thursday		71	VI
22	Friday	Thuckalay Pally Festival (Holiday)		
23	Saturday			
24	Sunday			
25	Monday	Commencement of UG Practical Exam	72	III
26	Tuesday		73	IV
27	Wednesday		74	V
28	Thursday		75	VI
29	Friday		76	I
30	Saturday		77	
31	Sunday			

APRIL - 2019				
1	Monday	TC (B.A. English & CA, B.B.A)	78	II
2	Tuesday	TC (B.Com & CA, B.Sc. Zoology)	79	III
3	Wednesday	TC (B.Sc.) Commencement of PG Practical Exam	80	IV
4	Thursday		81	V
5	Friday		82	VI
6	Saturday	Telugu New Year (Holiday)		
7	Sunday			
8	Monday	TC (M.A. Tamil & English, M.Com, M.S.W)	83	I
9	Tuesday	TC (M.Sc.)	84	II
10	Wednesday	Sports Day	85	III
11	Thursday	College Day	86	IV
12	Friday	University Exam (Extension Activity)	87	V
13	Saturday		88	VI
14	Sunday	Tamil New Year		
15	Monday	Commencement of Model Exam	89	I
16	Tuesday		90	II
17	Wednesday	Mahavir Jayanthi (Holiday)		
18	Thursday	Election		
19	Friday	Good Friday (Holiday)		
20	Saturday			
21	Sunday	Easter		
22	Monday		91	IV
23	Tuesday		92	I
24	Wednesday		93	II
25	Thursday		94	III
26	Friday	Last Working Day	95	IV
27	Saturday			
28	Sunday			
29	Monday	UG/PG/M.Phil. University Exam		
30	Tuesday			

MAY - 2019				
1	Wednesday	May Day (Holiday)		
2	Thursday			
3	Friday			
4	Saturday			
5	Sunday			
6	Monday			
7	Tuesday			
8	Wednesday			
9	Thursday			
10	Friday			
11	Saturday			
12	Sunday			
13	Monday			
14	Tuesday			
15	Wednesday			
16	Thursday			
17	Friday			
18	Saturday			
19	Sunday			
20	Monday			
21	Tuesday			
22	Wednesday			
23	Thursday			
24	Friday			
25	Saturday			
26	Sunday			
27	Monday			
28	Tuesday			
29	Wednesday			
30	Thursday			
31	Friday			

TIME TABLE
ODD Semester

Day Order	8.00 -9.00		9.15-10.15	10.15-11.15	11.15-12.15		12.45 -1.45	1.45 -2.45
I		Breakfast Break 9.00-9.15				Lunch Break 12.15 - 12.45		
II								
III								
IV								
V								
VI								

TIME TABLE
EVEN Semester

Day Order	8.00 -9.00		9.15-10.15	10.15-11.15	11.15-12.15		12.45 -1.45	1.45 -2.45
I		Breakfast Break 9.00-9.15				Lunch Break 12.15 - 12.45		
II								
III								
IV								
V								
VI								